



# BIO-RESOURCES DEVELOPMENT CENTRE

5 ½ Mile, Upper Shillong, Shillong -793009, Meghalaya

A Government of Meghalaya Institution for promotion of Conservation and Sustainable Utilization of Bio-Resources

(Registration No. SR/BRDC-89/99 of 1999 under Societies Meghalaya Act, XII of 1983)



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No. BRD1/2009/ Pt.IV/161

Dated. Shillong, the 4<sup>th</sup> September, 2020

## EXPRESSION OF INTEREST (EOI)

The Bio-Resources Development Centre (BRDC), Upper Shillong intends to set-up an Organic Fertilizer Production Unit at Mendipathar, Resubelpara Block, North Garo Hills District on a Public Private Partnership.

Interested Community Based Organisations such as Co-Operative societies, Non-Governmental Organisations, Federation of Self Help Groups, etc are eligible to apply.

Interested parties should apply along with their credentials, support (manpower, financial, if any) they would provide and the revenue sharing model in the prescribed format. The application in hard/ soft copy may be submitted to the following address or to the email:[brdcshillong@gmail.com](mailto:brdcshillong@gmail.com) on or before 19<sup>th</sup> September, 2020 within Office hours.

**Bio-Resource Development Centre (BRDC),**

**5 ½ Mile, Upper Shillong,**

**Shillong -793009, Meghalaya**

For the Eligibility Criteria and other Terms & Conditions, may visit [megbrdc.nic.in](http://megbrdc.nic.in) .

  
Cyril V.D. Diengdoh, IAS

Member-Secretary,  
Bio-Resources Development Centre  
Upper Shillong

## ELIGIBILITY CRETERIA AND OTHER TERMS & CONDITIONS

The Bio Resource Development Centre(BRDC) Upper Shillong, Shillong - 793009, Meghalaya proposes to set up an Organic Fertilizer Production Unit at Mendipathar, Resubelpara Block, North Garo Hills District on a Public Private Partnership for commercial production and widespread application of biofertilizer. Hence, BRDC invites **Expression of Interest** from Reputed Service Providers who meet the criteria described below:-

- i. Community Based Organisations (CBOs) such as Co-Operative societies, Non-Governmental Organisations, Federation of Self Help Groups, etc are eligible to apply.
- ii. Community Based Organization (CBOs) with a minimum of 3 years audited reports are only eligible for consideration.
- iii. BRDC would provide land, building, equipments and technical guidance for establishing such a Unit.
- iv. Interested parties should apply with their credentials and also indicate for any other facilities that they would provide.
- v. The period of contract would be initially for a period of three years, which may be extended on mutual acceptance and base on performance.
- vi. The selected service provider shall be primarily responsible for running and also for marketing of the products with the active support of BRDC.
- vii. The Interested parties are requested to submit their 'Expression of Interest' in the format appended herewith along with the necessary documents as listed. Incomplete applications would automatically be rejected.
- viii. The EOI shall be liable for rejection in the absence of requisite supporting documents against each of the applicable requirements. The proposals would be evaluated on the basis of their interest, experience in social mobilisation, marketing of produces of the state and submission of application form with supporting documents (complete).
- ix. Evaluation of the submitted EOIs falls under the sole discretion of BRDC, which may choose to apply whatever conditions it deems appropriate during the evaluation for engagement/discontinuation of the service provider.

## APPLICATION FORMAT

1	Name (with full address) of the organization with full address.												
2.	Registration Certificate the organisation												
3.	Income Tax Registration number under section 12A												
4.	Permanent Account Number (PAN)												
5.	Management structure (Name of the owners/ proprietor, partners, directors etc of the organisation and name of authorised contact person with telephone number and email address												
6.	Technical Expertise/ Managerial Skill and Management capacity Organisation-Organogram of the organisation Human Resources Contractual: Technical Non-Technical Permanent: Technical Non-Technical Please enclose CV of Staff												
7.	Financial Capacity (recent 3 years) <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 15%;">Sl. No.</th> <th style="width: 20%;">Source of fund</th> <th style="width: 20%;">Activities</th> <th style="width: 15%;">Year</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sl. No.	Source of fund	Activities	Year	Amount							
Sl. No.	Source of fund	Activities	Year	Amount									
8.	Number of years of experience in the field of community service with an audit report for the last 3 years.												
9.	Number of branches if any. Specify the details												
11.	Concept of the Partnership and business plan with revenue sharing model												
12.	Any other credentials to support this partnership												
13.	Acceptance of terms and conditions												
14.	Have the Organisation been black listed by any Government Institution/ Registered Organisation	<b>Yes</b>	<b>No</b>										

*Note: Discrepancy in providing accurate information will lead to automatic cancellation of offer.*

I, Shri/Smt./Dr. \_\_\_\_\_

Designation \_\_\_\_\_.

Authorised on behalf of Name of Organisation \_\_\_\_\_ do hereby certify that all the information provided by us in this application format are true to the best of our belief and knowledge.

Signature with date and seal

## CALENDAR OF EVENTS

<b>Sl. No.</b>	<b>Activity</b>	<b>Remarks</b>
1.	Notification for release of EOI	Before the
2.	Last date to send in requests for clarifications on EOI document	till 3:00 P.M
3.	Last date of submission of EOI	upto 4:00 P.M