



Bio-Resources Development Centre

(A Government of Meghalaya R & D Institution under Science & Technology, Planning Department)

5¹/₂ Mile, Upper Shillong, Shillong – 793009, Meghalaya.



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File No: BRD4/2024/Pt.III/38

Dated. Shillong, the 8th April, 2026

Corrigendum & Addendum

“Request for Proposal (RFP) for engagement of Service Provider to support in setup, operation and accreditation of the Quality Control and Analytical Laboratory at BRDC, Shillong”

Date of Issue of RFP: 27th March, 2026

1. Corrigendum:

| Sl. No. | Clause Ref. | Original Clause | Amended Clause |
|---------|--|--|--|
| 1 | 3. Eligibility Criteria(Sl. No.1) | The Lead Technical Expert of the Organization should have minimum 30 years of Professional Experience and empaneled Lead Assessor for ISO/IEC 17025:2017 . | The Organization and the Lead Technical Expert should not have been suspended, de-empaneled, or barred by any Accreditation Agencies NABL / QCI. |
| 2 | 3. Eligibility Criteria (Sl. No.5) | Prior work experience in Meghalaya, preferably with BRDC | Prior work experiences in similar Sectors |
| 3 | 3.1 Pre-Qualification Criteria sl.no .3 (page -7) | Average Annual Turnover of the Bidder during last three financial years 2022-23, 2023-24 and 2024-25 should be at least 4 (four) crores | The requirement for Average Annual Turnover of the Bidder is hereby omitted. |

| 4 | 1.14 Payment Terms | Payment Terms | <p>Payments Terms</p> <p>Payment shall be made against the Invoices duly certified by BRDC Officials and verifying the data. All taxes deductible at source. All taxes deductible at source, if any, at the time of release of payment, shall be deducted at source as per the current rate while making any payments. Payment shall be released as per the following schedule:</p> <table border="1" data-bbox="1330 363 2150 1367"> <thead> <tr> <th data-bbox="1330 363 1435 432">Sl.No.</th> <th data-bbox="1435 363 1771 432">Payment Milestone</th> <th data-bbox="1771 363 1960 432">Timeline</th> <th data-bbox="1960 363 2150 432">Payment</th> </tr> </thead> <tbody> <tr> <td data-bbox="1330 432 1435 730">1</td> <td data-bbox="1435 432 1771 730">Mobilization Advance: After signing of Contract Agreement- To facilitate deputation of Technical Manpower to support the existing Technical Personnel of the QCAL</td> <td data-bbox="1771 432 1960 730">April, 2026</td> <td data-bbox="1960 432 2150 730">20%</td> </tr> <tr> <td data-bbox="1330 730 1435 1029">2</td> <td data-bbox="1435 730 1771 1029">Training of Technical Staff: Upon submission of Training Modules and mobilizing Trainings at APEDA recognized NABL accredited Laboratories</td> <td data-bbox="1771 730 1960 1029">May, 2026</td> <td data-bbox="1960 730 2150 1029">10%</td> </tr> <tr> <td data-bbox="1330 1029 1435 1217">3</td> <td data-bbox="1435 1029 1771 1217">External Calibration: Upon completion of external calibration of equipment</td> <td data-bbox="1771 1029 1960 1217">May, 2026</td> <td data-bbox="1960 1029 2150 1217">10%</td> </tr> <tr> <td data-bbox="1330 1217 1435 1367">4</td> <td data-bbox="1435 1217 1771 1367">Method Development: Upon completion of Method validation /method verification and</td> <td data-bbox="1771 1217 1960 1367">June-July, 2026</td> <td data-bbox="1960 1217 2150 1367">20%</td> </tr> </tbody> </table> | Sl.No. | Payment Milestone | Timeline | Payment | 1 | Mobilization Advance: After signing of Contract Agreement- To facilitate deputation of Technical Manpower to support the existing Technical Personnel of the QCAL | April, 2026 | 20% | 2 | Training of Technical Staff: Upon submission of Training Modules and mobilizing Trainings at APEDA recognized NABL accredited Laboratories | May, 2026 | 10% | 3 | External Calibration: Upon completion of external calibration of equipment | May, 2026 | 10% | 4 | Method Development: Upon completion of Method validation /method verification and | June-July, 2026 | 20% |
|--------|---|----------------------|--|--------|-------------------|----------|---------|---|---|-------------|-----|---|---|-----------|-----|---|--|-----------|-----|---|---|-----------------|-----|
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| | | | | submission of detailed Reports | | |
| | | | 5 | Proficiency Testing(PT) & Inter Laboratory Comparison(ILC): Upon completion of PT/ILC and submission of Reports | July, 2026 | 10% |
| | | | 6 | NABL Accreditation: After receipt of NABL accreditation for all Sections- Proximate, High End and Biological Testing | March-April, 2027 | 30% |

2. Addendum

| Sl. No. | Original Clause | Amended Clause |
|---------|--|--|
| 1 | Last Date and Time for Submission of proposals 10th April, 2026 Before 3:00 PM IST | Last Date and Time for Submission of proposal is extended upto 20th April, 2026 before 3:00 PM IST |

Sd/-
Project Director,
Science & Technology Cell,
PIP & SD Department & Member Secretary,
Bio-Resources Development Centre,
Shillong.